



**TOPIC:** FORKLIFT SAFETY

**PRESENTED BY:**

**DATE:**

**DURATION:**

## PURPOSE

Ensure employees understand forklift hazards, safe operating practices, and proper load handling.

---

## KEY POINTS

- Number and types of forklifts on site.
  - Proper use of forklifts and approved attachments (e.g., pallet jack vs. safety basket for elevated work).
  - Correct positioning of forks when the forklift is parked.
  - Importance of ensuring loads are safe, balanced, and secured before lifting.
- 

## COMMON HAZARDS

- Overloading or improperly securing loads.
  - Standing on pallets or attachments not designed for personnel.
  - Multiple people riding on a forklift.
  - Collisions, tip-overs, or crushing injuries.
- 

## SAFE PRACTICES & PROCEDURES

- Only trained and authorized personnel may operate forklifts.
  - Never allow passengers unless using an approved safety basket.
  - Check load stability and secure it before lifting or moving.
  - Lower forks when the forklift is parked and ensure the area is clear.
  - Maintain awareness of pedestrians and obstacles while operating a forklift.
- 



